# PRIVACY AND COOKIE STATEMENT MEINDERTSMA AGRI-PARTS V.O.F.

Meindertsma Agri-Parts V.O.F. processes personal data about you because you use our services and/or because you have provided this data to us yourself. We attach great importance to your privacy and will therefore handle this personal data confidentially and carefully.

Personal data will be processed in accordance with the legal provisions of the General Data Protection Regulation (hereinafter referred to as: GDPR) as of 25 May 2018.

In this statement, we would like to provide you with further information about this.

#### What personal data do we collect and why?

We would like to draw your attention to the fact that we will collect and use the personal data you provide to us because this is necessary to conclude and execute any agreement with you. This applies both to our (potential) customers and to parties from whom we purchase goods and/or services.

If you are a (potential) customer of ours, we will use your data to be able to send you a quotation/invoice, to determine which specifications or wishes a certain item or service must meet, to be able to deliver goods or perform work for you, to be able to invoice and to be able to communicate with you smoothly and efficiently about the implementation aspects of the agreement.

If you are a (potential) supplier or other contractor, your personal data is also necessary for the conclusion and execution of the agreement. In the case of purchasing, this is necessary in order to be able to let you know which specifications or wishes a certain item or service must meet as far as we are concerned, to be able to send a request for quotation or to place an order with you, to be able to pay your invoices and to be able to communicate smoothly and efficiently with you about other aspects of the agreement.

You are not required to provide us with your personal data. However, if you do not provide us with any personal data or do not provide us with sufficient personal data, it is possible that we will not be able to carry out the aforementioned activities.

Meindertsma Agri-Parts V.O.F. can process the following data:

- First and last name
- Address
- Telephone number
- E-mail address
- Other data actively provided
- Website activity data

#### Who do we share your data with?

In connection with the execution of a possible agreement with you, it is possible that we have to provide your personal data to parties that supply parts, materials and products to us or carry out work on our behalf. We also use external server space for the storage of (parts of) our sales and purchasing administration, of which your personal data is a part. For this reason, your personal data will be provided to our server room provider. We also use Microsoft Office and the associated storage options for e-mails and other files.

# Security

We take the protection of personal data very seriously and have put in place technical and organisational measures, which guarantee an appropriate level of security given the types of processing and the nature of the personal data to be protected.

If you still have the impression that your data is not properly secured or that there are indications of misuse, please contact us via <u>admin@agri-parts.nl</u>.

# Which cookies do we place?

Our website uses cookies. A cookie is a simple small file that is sent along with pages of this website and stored by your browser on your device (computer/phone/tablet). The information stored therein can be sent back to our servers on your next visit. Below you will find an overview of the types of cookies that are placed:

# **Functional cookies**

These cookies are placed and are necessary for the website to function properly. With the help of a permanent cookie, we can recognize you when you visit our website again. As a result, the website can be specially tailored to your preferences. Even if you have given permission for the placement of cookies, we can remember this by means of a cookie. As a result, you do not have to repeat your preferences over and over again, which saves you time and allows you to use our website more pleasantly. Functional cookies can be deleted via the settings of your browser.

#### How long do we keep your data?

We do not store your data any longer than is strictly necessary for the execution of the agreement entered into, unless this is necessary to comply with a statutory retention obligation. For example, the legal retention period of 7 years for administrative transactions.

# What are your rights?

You have the right to ask us to access, correct, change or delete your own personal data. You can send a request for inspection, correction or removal by e-mail to <u>admin@agri-parts.nl</u> or by post to Meindertsma Agri-Parts V.O.F., Zoelensestraat 39, 4013 CP in Kapel-Avezaath. We will respond to your request as soon as possible, but no later than four weeks.

@Privacy statement: Meindertsma Agri-Parts V.O.F., Zoelensestraat 39, 4013 CP Kapel Avezaath dated 09 May 2018. (Date last modified January 16, 2024)